

# DaVinci Academy of Science & the Arts

2033 Grant Ave Ogden, UT 84401  
801-409-0700 / [www.davinciacademy.org](http://www.davinciacademy.org)

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## DASA Governing Board Agenda May 14, 2014 DASA Board Meeting 5:30pm-7:30pm

Attendees/Invitees			
*	Gary Nelson, President	*	Fred Donaldson, EA
	Open Seat, Vice President	*	Azenett Garza, PTSO/ Parent
*	Michele Vlahos, Secretary/ Parent	*	Alissa Burden, Student President
*	Nicole Finamore, Treasurer/ Parent	*	Mona Oversteg-Chair of Land Trust Committee/ Parent
*	Angela Choberka, Member/Parent	*	Amy Wicks, Member
*	Valerie Herzog, Member/Parent	*	Patricia Olsen, Member
*	Peter Clemens, Member/Parent		

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## Meeting Ground Rules:

☺ Be On Time ☺ Stay on Topic ☺ Everyone is Equal ☺ 1 Conversation at a time

Item#	Subject	Presenter	Time
1.	Consent Agenda: <ul style="list-style-type: none"><li>• April Minutes</li><li>• Red Apple Finance Report</li><li>• Executive Administrator's Report</li><li>• Development Plan</li><li>• Land Trust Report</li><li>• PTSO Report</li></ul> Student Government Report		
2.	Quorum Call & Welcome of Guests	Gary Nelson	5 Min
3.	Open Public Comment Mona introduced Dr. Ann Miller and Marine Newton, whom both have extensive experience at Weber School District, to become the new DaVinci Ombudsman committee. Mona would like to make a motion to make Dr. Ann Miller and Marine Newton the new Ombudsman committee, Nicole seconded, all in favor, and none opposed.		15 Min Max

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Item#	Subject	Presenter	Time
4.	<p>Faculty Committee Proposal</p> <p>Paul Goggi proposed to have the faculty create a formal committee, and to let the committee representative become an exofficio voting member on the board.</p> <p>Gary made a motion to allow the faculty to make a formal organization and to have the representative an exofficio voting member on the board. This action will be placed on the consent agenda next month, and the bylaws will need to be changed. Angela seconded, all in favored, and none opposed.</p>	Paul Goggi	10 Min
5.	<p>Development Plan Update</p> <p>Angela explained how they are going to create the development committee more formally, and create it to be larger so DaVinci can make a formalized plan. The committee needs more information and data for the development plan. The main goal of the committee is to know what is currently going on within the school, and to centralize all fundraising efforts. Another goal is to have a community calendar to make sure all things are planned accordingly.</p>	Angela Choberka	15 Min

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Item#	Subject	Presenter	Time
6.	<p>Discussion of the proposed draft for the RFP policy</p> <p>RFP: threshold 50,000 on Bidsync</p> <p>It was proposed to have an audit committee that will preview transactions before they occur. Trish volunteered to be the head of that committee. Gary made the motion to appoint Trish to be the audit committee chair, and he gave her the authority to recruit members for her committee for future approval from the board, Valerie seconded, all in favor, and none opposed.</p> <p>The board is aware of the RFP and has read it. In the future, Gary would like to build a policy for the RFP process, and have professionals within the building that have expertise on the proposal be involved in making the RFP based off of rubrics.</p> <p>Gary would like to make a motion that the creation of the evaluation tools for the RFP be delegated to land trust counsel, and that all policies in the procurement policy are to be followed, peter seconded, all in favor, and none opposed.</p>	Gary Nelson	15 Mln

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Item#	Subject	Presenter	Time
7.	<p>Discussion of the preliminary proposed budget for AY15</p> <p>June 1<sup>st</sup> is the deadline for the proposed AY15 budget to be sent into the state. All numbers were reviewed with the board, and the budget is based on 800 on site kids, 350 K-6th, 150 7th-8th, 300 9th-12<sup>th</sup>. Dr. Donaldson proposed to lease out another building for our elementary waiting list.</p> <p>Valerie made a motion to hold off on this decision and to have a conference call on Monday May 19<sup>th</sup> at 6:00 PM for a special meeting, after seeing the budget, Azenett seconded, all in favored and none opposed.</p> <p>Nicole would like to propose to pay off 27, 716.00 Guffey Loans, Michele seconded, all in favored and none opposed.</p> <p>Michele is going to divide the board policies up and make copies so each board member will be aware of all of the policies. Each board member will take a section of the policies and then present it to the rest of the board. The board will be revising the policy handbook.</p>	DASA Board	60 Min
8.	<p>Adjournment</p> <p>Gary made a motion to adjourn the meeting, Michele V seconded, all in favored, and none opposed.</p>	Gary Nelson	5 Min

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## Minutes

Item No.	Main Points, Conclusions/Discussions, Decisions, Next Steps
1	
2	
3	
4	

## Decision Log

Decision/Description	Pass/Fail

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## Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.		
2.		
3.		
4.		

### **PUBLIC INFORMATION:**

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- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.