

DaVinci Academy of Science & the Arts

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / www.davinciacademy.org

Board meetings will be in the bandroom

Agenda- Page 1

DASA Governing Board Agenda

Nov. 8, 2021

5:00 PM-7:00 PM

215 22nd Street, Ogden

[Zoom Link for board meeting](#)

Attendees/Invitees			
	Leah Murray, President/ Parent Member		Jennifer Bodine/Parent Member
	Patricia Olsen, Treasurer/ Community Member		Juston Rindlesbach/Parent Member
	Sally Shigley, Vice President/Parent Member		Fred Donaldson, EA
	Charlie Ewert, Secretary/Parent Member		Casey Holmes, Business Manager
	Paul Goggi and Mattison Shutt, Faculty Representatives		Student President: Hannah Shigley
	Chris Crockett, Community Member		
	Rachael Pust, Parent Member		
	Sarah Steimel. Parent Member		

*Not in attendance

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Agenda- Page 2

1.	Welcome Guests	Leah Murray	5 Min
2.	Public Comment		5 Min
3.	Review and approve Oct. 11, 2021 Board Minutes	Charlie Ewert	5 min
4.	<p>COVID-19 Discussion and Plan</p> <ul style="list-style-type: none"> ● Numbers and discussion <ul style="list-style-type: none"> ○ cases in secondary ○ 1 cases in elementary ○ 2 cases in distance 	Fred Donaldson	5 min
5.	<p>Board Governance Training continued</p> <ul style="list-style-type: none"> ● Updated Charter ● Employee Management <ul style="list-style-type: none"> ○ School Vision and Goals ○ EA Progress on Goals <p>Board organization:</p> <ul style="list-style-type: none"> ● Committees <p>Board Training:</p> <ul style="list-style-type: none"> ● Board Calendar Review ● State Charter Board Website Requirements 	Leah	
6.	<p>Long-term planning--</p> <ul style="list-style-type: none"> ● Program adjustments--Distance Drawings ● Construction needs--Middle classroom additions ● Review Budgets 	Jesslynn and Fred	10 min

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Agenda- Page 3

7.	<p>Committee Structure</p> <ul style="list-style-type: none"> ● Safety and Wellness Committee Notes ● Title I Parent Involvement update ● Curriculum and Technology Notes ● Land Trust Data update 	Fred	10 min
8.	<p>Policy updates--Information only</p> <ul style="list-style-type: none"> ● Positive Behavior Plan 	Fred	5 min
9.	<p>Financial Budgets</p> <ul style="list-style-type: none"> ● Budget Summary ● Budget Detail ● Audit Report ● Finance committee notes <ul style="list-style-type: none"> ○ Nov. 4, 2021 	Trish	10 min
10.	<p>Vending Machine Contract</p>	Fred	10 min
11.	<p>Training</p> <p>Review</p> <p>Board Calendar Reviewed and approved each August</p> <p>Board organization:</p> <ul style="list-style-type: none"> ● The Google Board Folder, website, and calendar ● emails ● UCAP ● Background checks <p>Required trainings:</p> <ul style="list-style-type: none"> ● August ethics training--Annual board commitment to abide by ethical behavior ● Open and Public Meeting Training ● Land trust Training <ul style="list-style-type: none"> ○ Video--Land Trust Responsibilities- ○ Video--Data-driven decisions ○ handouts-- <ul style="list-style-type: none"> ■ Local Board Guidelines 		15 min

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	<ul style="list-style-type: none"> ■ Appropriate Expenditures ● Fraud Training ● Audit Training <p>Finance Training:</p> <ul style="list-style-type: none"> ● Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern. ● Train on these finance topics: <ul style="list-style-type: none"> ○ Restricted funds and tracking ○ School fees and tracking and policy and calendar ○ Finance policies and update if needed ○ Cash handling process at the schools ○ finance committee
12.	Adjournment

Item# Subject

Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.		

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2.		
3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.