

DaVinci Academy of Science & the Arts

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / www.davinciacademy.org

Board meetings will be in the bandroom

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DASA Governing Board Agenda **March 30, 2023** **5:30 PM-7:00 PM** **Boardroom (Gym Side of Big DaVinci)** **[Zoom Link for board meeting](#)**

Attendees/Invitees			
	Sarah Steimel, President/ Parent Member		Juston Rindlesbach/Parent Member
	Jennifer Bodine/Vice Chair/Parent Member		
	Patricia Olsen, Treasurer/ Community Member		
	Sally Shigley, Community Member		
	Charlie Ewert, Secretary/Parent Member		Fred Donaldson, EA
	Paul Goggi and Mattison Shutt, Faculty Representatives		Casey Holmes, Business Manager
	Chris Crockett, Community Member		Student-Body President
	Rachael Pust, Parent Member		

*Not in attendance

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1.	Welcome Guests	Sarah Steimel	5 Min
2	Public Comment		5 Min
3.	Review and approve March 9, 2023 Board Minutes	Charlie Ewert	5 min
4.	Grant Approvals– FY24 Land Trust Plan –Land Trust Plan approved–Chris motioned to approve, Charlie second–No discussion–Plan passed unanimously	Fred Donaldson	5 min
5.	Review FY23 Budget <ul style="list-style-type: none">• Budget Summary• Budget Detail	Casey and Trish	15min
6.	Board Calendar Review–School Fees <ul style="list-style-type: none">• Board Calendar Reviewed and approved each August• 2022-2023 Spend Plan• Proposed FY24 School Fee Schedule–FY24 Fee Schedule passed–Sarah motioned to approve, Patricia second–No discussion–FY24 Fee Schedule passed unanimously	Fred	15 min
8.	Policy updates <ul style="list-style-type: none">• Electronic Meeting Policy Approval–Policy passed–Jennifer motioned to approve policy with alteration to allow for roll call votes only if the votes are not unanimous, Charlie second, Discussion around why we don't need roll call for electronic attendees if there is no disagreement. Board allowed Executive Administrator to	Chris and Fred	10 min

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	<p>modify policy to include that electronic attendees do not have to do roll call on motions unless there is disagreement or the votes are not unanimous.</p> <ul style="list-style-type: none">• Approve AmCan – Amended and Restated Condominium Declaration for AmCan Condominiums<ul style="list-style-type: none">○ the purpose of the amendment is to all the “E” building (or Lot 2) to be divided into office condominiums. This “E” building will continue to only have one representative vote in the condominium association.○ Chris motioned for Executive Administrator to sign on behalf of board as agent. Charlie second. Discussed the ramifications of voting if Lot 2 was allowed to subdivide– Lot 2 owner only gets one vote and is doing subdivision to make use of space for business purposes. Board voted unanimously to allow Executive Administrator to sign as agent for board on this amendment.		
9.	<p>Licensing– Board approved 6 LEA Specific Licenses for the 6 individuals listed on the sheet–Chris motioned to approve 6 LEA licenses, Sarah second. No Discussion–motion passed unanimously.</p> <ul style="list-style-type: none">• LEA Specific Licensing• LEA Letter• LEA Specific Licensing Policy	Fred	5 min
10.	<p>Closed Meeting Per State Code 52-4-204</p> <ul style="list-style-type: none">• Discuss real estate and lease negotiation <p>2/3 of quorum voted by roll call to go into closed meeting. Came back into open meeting and motioned to allow Executive Administrator to negotiate terms with Land Lord of Red Brick</p>	Fred	20 min

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	Holding Inc. Jennifer motioned, Charlie second. No discussion –motion passed unanimously.			
11.	<u>Program Good Times</u> <ul style="list-style-type: none">• Secondary• Elementary• DaVinci Flex	Fred	8 min	
12.	Training Topics– Board Governance <ul style="list-style-type: none">• <u>Bylaws</u>• <u>Board Policy</u>• Employee Management<ul style="list-style-type: none">○ School Vision○ <u>School Goals</u>○ <u>EA Goals</u> Board organization: <ul style="list-style-type: none">• <u>The Google Board Folder</u>, website, and calendar• emails• <u>UCAP</u>• <u>Background checks</u> Board Calendaring: <ul style="list-style-type: none">• <u>Board Calendar Reviewed and approved each August</u> Required trainings: <ul style="list-style-type: none">• August ethics training--<u>Annual board commitment to abide by ethical behavior</u>• <u>Open and Public Meeting Training</u>• Land trust Training<ul style="list-style-type: none">○ <u>Video--Land Trust Responsibilities-</u>			15 min

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	<ul style="list-style-type: none">○ Video--Data-driven decisions○ handouts--<ul style="list-style-type: none">■ Local Board Guidelines■ Appropriate Expenditures● Fraud Training● Audit Training <p>Finance Training:</p> <ul style="list-style-type: none">● Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern.● Train on these finance topics:<ul style="list-style-type: none">○ Restricted funds and tracking○ School fees and tracking and policy and calendar○ Finance policies and update if needed○ Cash handling process at the schools○ finance committee
13.	Adjournment

Item# Subject

Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

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ITEM	Subject	Presenter
1.		
2.		
3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.