

DASA Governing Board Minutes

November 1, 2017

5:00 PM-7:00 PM

Attendees/Invitees			
	Tim Herzog, President/ Parent Member		Fred Donaldson, EA
	Patricia Olsen, Treasurer/ Community Member		Arlene Anderson, PTSO President
	Russell Winkler, Vice President/ Parent Member		Isabelle Herzog, Student President
*	Kevin Richter, Secretary/Parent Member		Amy Wicks-Community Member
	Paul Goggi, Faculty Representative		Brian Rague, Community Member
*	Audrey Wise, Chair of Land Trust		Leah, Murray Parent Member
	Sally Shigley, Parent Member		

*Not in attendance

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Agenda- Page 2 of 6

	Consent Agenda: October Minutes		
1.	Welcome Guests	Tim Herzog	5 Min
2	Public Comment		5 Min
3.	<p>Student Government Report</p> <ul style="list-style-type: none">• Band and Orchestra concert were this week and they both were very successful• Oktoberfest was an event that the student government put on. They made money to support the student government.• Halloween Assembly went really well and they did fun games• Art Department is starting a dragon mural around the school store.	Isabelle Herzog	5 Min
4.	<p>Committee Reports</p> <p>a. Finance report- Trish and Roger</p> <ul style="list-style-type: none">• The financial summary is now available to the board from Red Apple finance.• Federal Revenue is lower because we request reimbursement twice a year.• The school is right on target with salaries.• Benefits were slightly higher than our target, but they are front loaded expenditures the school has.• Property Services we were below our target.• The school will catch up on the 600's category toward the middle of the year.• The 700's were higher than our target because of the furniture purchased for the new building.• Budget categories reviewed and aligned with forecast• Operating margin is 3 to 5 percent		20 Min

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Agenda- Page 3 of 6

	<p>Reasons: 1.6% construction and furniture fixtures expenditures. Roger will reconcile these expenditures for December board meeting.</p> <p>The bond was 13,265,000.00 The school paid off everything but the revolving loan. The bond was at 7% and reduced to 3.9% for 30 years. The new building cost 2.7 Million and the rest went into reserve for construction remodeling. The loan closed May 17th</p> <p>b. School Committees-Fred https://docs.google.com/document/d/1nvV--kDjVZ3O81urQEhm7poSNYFDXPnSa9dllCBguao/edit</p> <p>The students will be working on designing the playground and doing all of the research, needs assessment, and campaigning, etc. This will be a project based social studies curriculum that 1st-6th grade classes will be working on this year.</p> <p>c. Strategic Planning- Tim 2nd Wednesday at 4:30</p>		
5.	Dr. Donaldson's plan for the year	Tim Herzog	10 Min
6.	<p>Executive Administrator Report</p> <p>Reviewed Committee Reports, Committee Notes, Construction updates, and school improvement plan and goals.</p>	Fred Donaldson	10 Min
7..	<p>Performance Measures from Utah State Charter Board.</p> <p>1. Students with disabilities: Is the governing board and management protecting the rights of</p>	DASA BOD	30 min

<p>students with disabilities? (0) Fred will explain and put procedural safeguards in meeting folder.</p> <p>2. Audit findings, single year: The number of material or significant audit findings (0) Fred will take care of 2 and 3. Put evidence in the board folder.</p> <p>3. Audit findings, multi-year: The number of unresolved audit findings from prior year report (0)</p> <p>4. Maintain bond covenants: Auditor determined the school met its bond covenants (Yes) Roger and Trish will present the evidence about this.</p> <p>5. Adherence to operational budget: (Adjusted Actual Expenditures - Adjusted Budgeted Expenditures) ÷ Adjusted Budgeted Expenditures is (Within 5%)</p> <p>6. Governance requirement:s Is the governing board complying with governance requirements? (Yes)</p> <p>7. Background checks: Number of board members with a background check on file ÷ Total number of board members (100%) Fred will ask Lori to get them.</p> <p>8. Report Compliance: Number of applicable reports submitted on time, accurate, and complete ÷ Total number of applicable reports (100%) Fred will show calendar.</p> <p>9. Governing Board Development: Number of</p>		
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Agenda- Page 5 of 6

	<p>board members scoring > 85% on GBOT modules \div Total number of board members (100%) These are optional. What else should we do? These measures reflect our governing duties. Other training??</p> <p>10. Qualified teachers: Number of teacher FTEs that are state qualified \div Total number of teacher FTEs. (100%)</p>		
11.	<p>Adjournment</p> <p>Amy made the motion to adjourn Patricia seconded, all in favor, and none opposed.</p>	DASA BOD	5 Min

Item# Subject

Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.		
2.		
3.		
4.		

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Agenda- Page 6 of 6

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- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

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