



Request for Proposal

For the Design and Implementation of an Interactive Playground

Date Issued: January 4, 2019

Date Due: January 11, 2019

3:00 PM MST

Davinci Academy

Attention: Fred Donaldson

2033 Grant Ave

Ogden, UT 84401

Phone: 801-675-9538

Email: fred.donaldson@davinciacademy.org

1. General

Scope

Davinci Academy is seeking competitive bids for the assistance in the design, and building of an interactive playground that emphasizes the spirit of learning through play. The playground should synthesize the playground committee ideas, innovative applications of materials and usability, and the creative output of the playground design team to result in a unique interactive playground design.

The final playground should have stations that inspire children to interact with the components by fostering curiosity and should represent the DaVinci brand through its use and visual cues. The design will consider space requirements so there is potential for a large variety of activities in the available indoor and outdoor spaces.

Key Dates

- RFP begins Friday, January 4, 2019 and ends Friday, January 11 @ 3:00 MST
- Anticipated award date will be Thursday, January 17, 2019, with the winning bidder being notified Friday, January 18, 2019
- Project is anticipated to begin in the Spring of 2019.
- All proposals shall be emailed to Fred Donaldson, at fred.donaldson@davinciacademy.org

2. Service Requirements

- It is expected that the bidders will hold appropriate, and current, state licensure to engage in the business of commercial construction
- It is expected that bidders utilizing subcontractors will ensure that the selected subcontractors will hold appropriate and current state licensure to engage in the business of commercial construction during the project

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- It is expected that all bidders have adequate financing to fund their business and construction obligations during the project
- It is expected that the winning bidder will meet all legal requirements of charter school or school construction in the State of Utah and will comply with all applicable building codes, statutes and rules governing charter school or school construction
- It is expected that the winning bidder will work with the architect to obtain all necessary and appropriate approvals, permits, and authorizations for construction in the location as indicated
- It is expected that bidders will have knowledge of, and comply with construction reporting requirements for public schools in Utah.
- It is expected that the winning bidder will work with the architecture company to provide and present timely reports, including at least monthly, or more frequent as required by agencies, Construction Inspection Reports to appropriate parties, including the State of Utah, and its various departments or agencies, county and local municipalities
- It is expected that the winning bidder will comply with all applicable federal statutes and Americans With Disabilities Act (ADA) regulations in association with the design and construction of the charter school building
- It is expected that the winning bidder will provide a statement that employees are legal to work in the United States. Proof of e-verify use is preferred
- It is expected that construction will be completed with Occupancy no later than August 1, 1018, unless otherwise approved by the school

Pricing Proposal

- Davinci Academy is seeking immediate proposals to begin the interactive playground project as outlined in the plans provided by the architect.
 - Proposals must include a total cost with supporting budgets of the construction project for each category. The winning proposal will be expected to sign a guaranteed maximum price agreement excluding any change orders
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3. Submission Guidelines

Bidders Profile

Bidders must identify relevant administrative, management, and financial capabilities as well as technical skills, qualifications and experience necessary and appropriate to the evaluation of their ability to successfully complete the proposed project and meet the objectives of the RFP.

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Bidders will provide, with their proposal, at least 3 references, including contact information of the end-user, for completed projects of similar nature, including the dollar value of the projects.

Submission Format

Bidders should submit their proposal in the preferred format:

- Letter of Introduction: Contractor name, contact person, address, telephone number, email, and a brief introduction to the bidding company
- Proposed Project Timeline: Timeline of work required and projected schedule to complete project
- Similar Project History: If applicable, please provide project descriptions of prior charter school projects, and any prior projects with the Waldorf model specifically
- Bidders WILL BE REQUIRED to include in the proposal a description of the company's safety plan AND their safety plan for this specific project
- Additional Information: Any additional information that would help Davinci Academy make an informed decision

Evaluation Criteria

Bid will be awarded to the firm whose proposal is determined to be the most advantageous to Davinci Academy after consideration of all criteria.

The Criteria for evaluation will focus primarily on:

- Demonstrated ability to meet the scope of work (25 pts)
- Timeline and ability to complete the project aligned with school dates (25 pts)
- Cost proposal for project completion and detail (15 pts)
- Prior educational/charter school building experience (15 pts)
- Existence and quality of company's safety plan (10pts)
- Existence and quality of safety plan for this specific project (10 pts)

Acceptance of Proposal

- Bids will be reviewed in a public meeting after the due date and time with the name (name only) of the bidder announced and recorded in the meeting minutes

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- Bid will be awarded to the firm whose proposal is determined to be the most advantageous to the school after the consideration of all criteria
- The winning bidder will receive the award in writing
- The school reserves the right to reject any or all proposals or to waive any formality or technicality in the best interest of the school

Disclosure

Best and final offers may be allowed, as provided in Section 63G-6A-707.5, from responsible offerors who submit responsive proposals that meet minimum qualification, evaluation criteria, or applicable score thresholds identified in the request for proposal.