

## **DaVinci Academy of Science and The Art**

**Policy Number: 602**

**Policy Section: 600- Community**

### **POLICY TITLE: Parent and Family Engagement**

#### **Revision History**

05 Jan 2005

New Policy

Nov. 2017

Revised Policy

December 5, 2018

Revised Policy

#### **BOARD LEVEL**

DASA Board supports and recognizes the value and necessity of parent involvement in supporting and enhancing student learning. DASA Board approves and ensures that proper parental involvement procedures and policies are implemented correctly at the school level to increase student learning. At DaVinci Academy, we believe in the positive impact of effective parental involvement, thus the DASA Board requires each parent to provide at least one hour per week in supporting and encouraging their child in educational matters. DASA Board further empowers the Executive Administrator to develop effective parental involvement procedures and require these procedures to be adhered to as part of the enrollment process.

#### **SCHOOL LEVEL**

Provide parents current information on school issues, including expectations for student behavior, state curriculum standards, expectations by grade, course outlines as well as community resources and services available for assisting families.

Implement the most effective and appropriate means to communicate with parents by maintaining current parent contact information including cellular telephone numbers, multiple email addresses (home/work), and, when appropriate, multiple parent/guardian information.

Ensure that all forms of communications are written/spoken in clear, family-friendly language. Communications strategies may include website, emails, newsletters, letters, bulletin boards/posters, fact sheets, and meetings.

Provide regularly scheduled opportunities for parents to provide input and receive feedback through DASA Board meetings, open houses, surveys, response forms, focus groups, online surveys, school newsletters, bulletin boards, letters, etc.

Providing parents with appropriate and timely information regarding important relevant changes in educational programs, operations, and new policies that may have an impact on student learning.

Promotes responsible communications and discourages gossip and rumors. Coordinate with teachers on effective ways to get more parents involved in their child's education. Ensure that all parents are notified and agree to follow the parental involvement requirements before students are admitted to DASA.

## **PARENT INVOLVEMENT**

Two weeks after the first day of school, DaVinci Academy will hold an annual Title I Parent Meeting. This meeting will be held at different locations and times to accommodate parent schedules and allow for more parent participation.

This annual meeting will give parents an overview of Title I services at DaVinci Academy, Title I requirements, and guide parents in parent involvement activities at DaVinci. Title I parent meetings will also be established at this annual meeting.

Title I parent meetings will be held monthly as schedules permit. During these monthly meetings parents will be able to give input on school policies like parent and family engagement, review school-student compact, analyze student progress, receive training on school grading and student LMS software. Parents will also reflect on parent involvement requirements and give suggestions on how the school can increase parent involvement.

## **COMMUNICATION**

Parents will be notified of the parent and family engagement policy and Title I requirements in multiple formats to ensure that parents are informed. DaVinci will use email, website, social media, and texting to keep parents informed of Title I requirements and parent involvement policies or requirements. Along with the annual and monthly Title I parent meetings, DaVinci Academy will also use surveys to keep parents informed of parent involvement requirements. Data or school accountability information will be posted on the DaVinci website and copies will be placed at each location for parents to review.

## **CAPACITY BUILDING**

DaVinci Academy recognizes the importance of building parental capacity to get involved with the child's education. With input from parents, teachers, and students, DaVinci will create a school improvement goal focused on improving parental capacity in their child's education. DaVinci will create and review their school operating procedures to increase positive parent/child interactions at home. Training for teachers and parents on these procedures will happen at the beginning and throughout the school year. Parent trainings on student LMS software and grading systems will be given, recorded, and placed on the DaVinci Website for training purposes. Below is a sample list of common school procedures that will increase parental capacity in the child's education:

- Canvas or student LMS
- Aspire or school grading LMS
- Graduation requirements and graduation cord programs
- School clubs and extra-curricular activities

- Post-secondary readiness and competitive advantage after graduation
- School resources

DaVinci's goal is that all parents are informed, trained, and engaged in their child's education.



